



OREGON BEVERAGE RECYCLING COOPERATIVE FUNDRAISER CONTAINER COUNT PROCEDURES

- Please call and make sure we have all the information below. We will need it before we can proceed with any appointments.
1. **Information:**
 - a) Contact Name
 - b) Phone Number
 - c) Non- Profit Account name to put on check
 - d) Provide a copy of letter containing: Registered Name of non-profit Organization, Registered Non-Profit Tax ID#, and Address that ID# is registered to which the check will be sent to. (This is for W-9).
 2. All containers must have “Oregon 5 Cent Deposit”
 3. Credit won’t be given for Non-OBRC Member’s products.
 4. **Cans:**
 - a) Must be in clear OBRC plastic bags.
 - b) No other material or items. Bags will be rejected if other items are found in bags.
 - c) No smashed or flattened cans.
 - d) **OBRC Portland:** All sizes may be placed in the same bag and will be counted individually equaling .05 cents per container.
 - e) **OBRC Eugene/Bend:** Must Sort:
12 oz. containers and Smaller full bag filled to line = \$19.75 ea.
Larger than 12 oz. containers full bag filled to line = \$15.75 ea.
 5. **Glass:**
 - a) Must be in boxes not bags. All sizes except 32 oz. and 40 oz. must be in 24 count boxes.
 - b) 32 oz. and 40 oz. bottles must be in 12 count boxes.
 - c) Maximum limit of 100 boxes.
 6. **P.E.T. (Plastic bottles)**
 - a) Must be put in OBRC clear plastic bags.
 - b) No other material or items in these bags or they will be rejected.
 - c) No smashed or flattened bottles.

- d) **OBRC Portland:** All sizes may be placed in the same bag and will be counted individually equaling .05 cents per container.
- e) **OBRC Eugene/Bend:** Must Sort:
20 oz. containers and Smaller full bag filled to line = \$11.75 ea.
Larger than 20 oz. containers full bag filled to line = \$4.75 ea.

7. OBRC does have clear plastic bags and boxes available at no cost.
Call in to schedule a pick-up of supplies.

8. **Appointments**

After you have completed your fundraiser, call in and give an estimated number of bags and boxes that you have to bring in. Then the next available appointment can be scheduled for you.

Very important, **YOU MUST HAVE A SCHEDULED APPOINTMENT** to bring your containers in and to pick up boxes or bags. Your containers will not be accepted without an appointment.

***Below is a list of contacts for each of our OBRC facilities.**

They will instruct you as to time and day we will be able to receive your containers.

OBRC Portland: 3900 NW Yeon Ave., Portland, OR 97210

Contact: Shannon Davis for setting up account and appointments
Phone# 503-973-6966

Appointments for Portland are set between 9:30 a.m. and 12:30 p.m.
Tuesday thru Friday only (closed for business on weekends).

OBRC Eugene: 135 N. Cleveland, Eugene, OR 97402

Contact: Melanie Giangreco for setting up accounts.
Contact: Jim Barela to schedule appointments after account is set up.
Phone# 541-607-2050

Appointments for Eugene are set between 8:30 a.m. and 2:00 p.m.
Tuesday thru Thursday only (closed for business on weekends).

OBRC Bend: 340 SE Logsdan St., Bend, OR 97702

Contact: Steve Hilliard for setting up account and appointments.
Phone# 541-389-5068

Appointments for Bend are set between 9:00 a.m. and 2:00 p.m.
Monday thru Friday only (closed for business on weekends).

9. Please allow two weeks for processing, a check will then be mailed out.

Thank you for your cooperation and we hope we can be of further service to you in the future.